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**TEMPLATE Book Recording Plan for a Children's Picture Book ..... 1**



# TEMPLATE Book Recording Plan for a Children's Picture Book

- Items in bold are to be spoken aloud and recorded.
- Please replace highlighted items with your own information, and delete any pieces you do not need. If it's helpful, you can refer to this sample completed plan.
- An asterisk (\*) at the beginning of an item indicates that item may or may not be part of your book. Ignore it if it's not in the book you're recording.
- This document is yours to use however you need to use it. You don't have to send it to us.
- See also:
  - [Microsoft Word version of this document](#) that you can edit;
  - [Sample Completed Book Recording Plan](#).

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Begin recording

Pause: 3 seconds

**Title, by Author, Author's Surname spelled out, illustrated by Illustrator. Copyright Year and published by Publisher in Location.**

**Read by Narrator Name in Month Year at the Library Name** (check library website for proper name) **for the National Network for Equitable Library Service.**

**This book was recorded thanks to support from the Government of Canada's Social Development Partnerships Program - Disability Component.**

**Legally, and consistent with Canada's Copyright Act, this audio recording is only for readers with vision, mobility, or comprehension impairments who require this format. This file is not for general listening or distribution, so please be careful with it. For more information, please listen to the "About this Digital Book" file included with this recording.**

**I hope you enjoy this story.**

*Pause: 1 second*

**\* Dedication.** <read dedication>

**\* Epigraph.** <read epigraph>

Pause: 1 second

**Here comes the story.** <read the story>

\*Image Descriptions (if applicable; see [Image Description instructions](#))

**The end.**

Pause: 2 seconds

\*Any end pieces? If you're not sure what to call them, please email a photo to [support@nnels.ca](mailto:support@nnels.ca).

**\*About the author.** <read about the author>

**Publishing information.** <read everything except cataloguing information; include ISBN numbers>

**Thank you for listening.**

Pause: 3 seconds

End recording.

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Last update: 2018/03/18 21:49

