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# Orientation

Please list questions about how to get the most out of the Coop wiki.

- **how do I move a page? And are there conventions we should follow to notify people when we \*do\* move pages?**
  - cf <https://wiki.libraries.coop/doku.php?id=cooperative:wiki:orientation&do=admin&page=move> (but you can DEFINITELY ask for help with this, and probably SHOULD ask for help with full namespace moves)
- **how do I archive a page if I am unsure whether I should delete it?**
  - cf z\_archive namespace; rename pages to "old\_namespace\_pagename"
- **are there any tricks for making tables easier? (yes)**
  - cf <http://donaldmerand.com/code/2012/05/08/convert-a-spreadsheet-to-dokuwiki-format.html>
  - there is a conflict between sortable tables (which we currently use) and the wysiwyg table editor - if there is enough demand, we can test the wysiwyg editor on our staging server for the wiki, and if it is \_that\_ much easier, maybe implement instead of the sortables plugin.
- **how can I get two column display on a page?**
  - cf "wrap" plugin - <https://www.dokuwiki.org/plugin:wrap>
- **what are some of the macros and other extensions I can use to make wiki pages work better?**
  - cf <https://wiki.libraries.coop/doku.php?id=wiki:syntax&do=admin&page=extension>
  - e.g. <https://www.dokuwiki.org/plugin:include>
  - embed raw html (use sparingly) [https://www.dokuwiki.org/wiki:syntax#embedding\\_html\\_and\\_php](https://www.dokuwiki.org/wiki:syntax#embedding_html_and_php)
  - "'''" and """
  - there is a HUGE number of other ones at <https://www.dokuwiki.org/plugins> - maybe browse to see if there are some that could be useful, and we can try out on the staging server first.
- **how do you do that slideshow trick?**
  - cf <https://www.dokuwiki.org/plugin:s5>
  - put {slideshow} at the top of the page, and {/slideshow} at the end; top level headings represent new slides
- **how do you create the Check boxes in list format (To Do list?)**
  - cf <https://www.dokuwiki.org/plugin:todo> - basically put <todo> tags around your items
- **There are two namespaces on pages like [this one](#), one for pages that have a :start namespace, and another for pages which do not. What are some good conventions to use when creating a new page?**
  - so to create a namespace you create a new page but with a trailing colon, like newspace:
  - however, ideally you would create a new namespace by creating a new index [new page](#) first, like newspace:start. Any page named "start" is the default index page for a space.
  - to create a new page, easiest way is to simply edit the URL and create a new path. Also easy to create a link on an existing page, then click through to it.

# Tips

## Removing a Page from a Menu

Typically, when you delete the contents of the page, you also delete that page unless it has children. If a page also appears in menu, however, you can't remove it by deleting the content: instead, move the page to namespace "z-archive". Only then will it disappear.

## Subscribing to Wiki Changes

Subscribe to parts of – or the whole! – wiki to receive an email when someone makes changes to pages or namespaces. To subscribe:

1. Navigate to the page or namespace to which you want to subscribe;
2. On the right-hand menu which contains the main edit link on every page, find the envelope with the scroll-over text "Manage Subscriptions";
3. Choose your preferences and click "Subscribe".
4. Repeat for other pages or namespaces!

## Limit your Wiki Search

When getting too many search results, use the tricks [listed here](#). Specifically useful may be:

### Phrase search ("")

You can search for exact phrases by putting double quotes around a set of words, e.g. [ "installing dokuwiki" ].

### Search within a namespace (@)

You can restrict the search to namespaces. To search pages within a namespace, prefix @ or ns: to the namespace. To not search pages within a namespace, prefix ^ or -ns: to the namespace.

For example, the query [ dokuwiki @wiki ^wiki:docs ] will find pages which contain a word “dokuwiki” and are within “wiki” namespace but not within “wiki:docs” namespace. The query [ dokuwiki ns:wiki -ns:wiki:docs ] will do the same thing.

Note that you have to search a namespace (e.g. something that has a URL that ends in “:start”) — otherwise you are searching a page. So, searching with [ ns:public:nnels:etext:template-styles ] does not work, but searching in [ ns:public:nnels:etext ] most certainly does.

## Subnamespaces:

## P

- [PlayGround](#)

## Pages in this namespace:

## F

- [Formatting Syntax](#)

## N

- [new\\_page](#)

## O

- [Orphaned Wiki pages](#)

## P

- [Playground](#)

## Q

- [Q&A](#)

## S

- [secondpage](#)

## W

- [Wiki as a Service](#)

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