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1. In the NNELS Admin drop-down menu, find and select the Repo Items with No Files (under S3 Record sets)
2. You should see all the records in the record set here
3. Check the box to select all the records
4. Click on Copy S3 paths > Field Collections
5. Once this operation is complete, you can check that the records now have a file attached to them

Please note: If the record set consists of files in multiple formats then you'll need to [bulk update the file format](#) as needed.

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